

City of Oak Hill
Planning Commission
Special Called Meeting Minutes
November 14, 2022

The City of Oak Hill's Planning Commission met on November 14, 2022, at 6:08 PM in the City of Oak Hill Board Room for a Special Called Meeting. Members present were Chairman Wade Hill, Mayor Dale Grimes, Vice-Mayor Winston Evans, Shali Scott, Michael Barnett and Robert Diehl. Absent were Michael Barry, Flynn Doyle and Greer Tidwell. Staff in attendance were City Engineer Zac Dufour, Codes Officer Stephen Snow, City Attorney Marshall Albritton, and Front Office Desiree Lohr. City Manager J. Steven Collie acted as Recorder. The meeting was live streamed via the City's website.

1. Meeting called to order

Chairman Wade Hill called the meeting to order at 6:08 p.m.

2. Introductions

Chairman Wade Hill asked the members and City staff to introduce themselves.

3. Pledge Of Allegiance

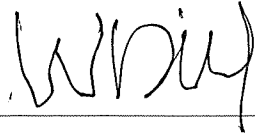
Chairman Hill led the Pledge of Allegiance.

- 4. Chairman Hill called Case 22-29: 1034 Norfleet Dr. (Zone C – Steep Slope / Radnor Lake Impact Zone).** Ryan Shields, Engineer on this project presented this case. This case is proposed construction of a pool, pool house, pool deck, driveway addition, porch, and retaining wall on a steep slope in the Radnor Lake Natural Area Impact Zone. Zac Dufour and Dan Terranova gave their brief reports with no significant issues. The Chairman opened the floor for the Public Hearing. One person came forward for clarification which was explained by the engineer. Public Hearing was closed, and chairman asked for board questions or comments. After discussion Diehl motioned to approve the project with the stipulation that the project's geo-technical engineer be on site during construction. Evans provided the second. Voting AYE were Grimes, Diehl, Hill, Scott, Barnett and Evans. The motion to approve passed with a vote of 6-0.

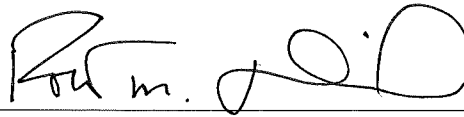
- 5. Chairman Hill called Case 22-28: 4815 Franklin Pk. (CUP – Zone D / 850 Tyne Blvd. - Zone F).** This is for a proposed creation of a plat to adjoin property located at 850 Tyne Blvd. to the corner lot at 4815 Franklin Pike owned by First Presbyterian / Oak Hill School. The City Attorney stated there were some legal questions regarding jurisdiction and suggested that based on the city code this case should be brought before the BZA instead of the Planning Commission. Once the case has gone thru the BZA, it would come back to the Planning Commission for Plat approval. It was noted that the property owners had gone before the BZA in 2019 and had been approved but failed to come to the Planning Commission within the allotted time period of one year, therefore the process had to start back at BZA. Winston Evans made the motion to deny this case without prejudice due to the lack of jurisdiction by the PC. Barnett seconded this motion. Voting AYE were Barnett, Evans, Hill, Grimes, Scott and Diehl. Motion to deny passed with 6-0.

6. Adjournment

Chairman Hill called for adjournment. Motion by Evans to adjourn, seconded by Diehl. Voting AYE were Grimes, Barnett, Diehl, Hill, Scott, and Evans. Motion carried 6-0.

 12/6/2022

Chair

 12/6/2022

Member