

City of Oak Hill
Planning Commission
Minutes
March 5, 2024

The City of Oak Hill's Planning Commission met on March 5, 2024, at 6:00 PM in the Board Room. Members present were Chairman Wade Hill, Vice-Chairman Robert Diehl, Mayor Dale Grimes, Vice-Mayor Winston Evans, Shali Scott, Michael Barry, Mitch Barnett, Hedy Morrison, and Deborah Woolley. Staff present were City Engineer Zac Dufour, City Attorney Marshall Albritton, and Codes Officer Stephen Snow, acting as Recorder.

1. Meeting Called to Order

Chairman Wade Hill called the meeting to order at 6:04 PM.

2. Introductions

Chairman Hill asked the Members and Staff to introduce themselves.

3. Pledge of Allegiance

Chairman Hill led the Pledge of Allegiance.

4. Approval of Minutes

Shali Scott motioned to approve the February 6, 2024, Minutes, seconded by Woolley. Voting AYE: Scott, Barry, Morrison, Diehl, Woolley, and Barnett. Hill and Grimes abstained; Evans was not present at this time. Motion carried 6-0.

5. Case 24-02 – 922 & 924 Battery Lane, Zone C (Resubdivision Plat)

Owner, Kent Basile requested a resubdivision plat approval pertaining to lots 922 and 924 Battery Ln.; and proposing creation of a 4414 Soper Ave. address. Basile explained the proposed reconfiguration of the lots involved. A public hearing was held, and after some comment the public hearing was closed. Albritton noted that driveways noted on the plans should be removed from the plat. Grimes acknowledged a letter of opposition that had been submitted. After further discussion from the Planning Commission, Barry moved to approve the plat having accepted the amendment of two contingencies from Evans: [1. East driveway must be removed from the plat; and 2. West driveway must remain on plat noted as "construction access"], seconded by Diehl. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

6. Case 24-07 – 5021 Villa Crest Drive, Zone C (Steep Slope & RLNAIZ)

Peter Romano requested to replace failing septic system and install sewer line in created easement in steep slope and within driplines of trees. No tree removal. A public hearing was held for additional cases related to the project involved in this case (Cases 24-08, 09, 10), and after some comment the public hearing was closed. Woolley motioned to approve contingent on submission and approval of geotechnical report and final approval letter, seconded by Barry. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

7. Case 24-08 – 5025 Villa Crest Drive, Zone C (RLNAIZ)

Peter Romano requested to install sewer line in created easement within driplines of trees. No tree removal. A public hearing was held for additional cases related to the project involved in this case (Cases 24-07, 09, 10), and after some comment the public hearing was closed. Woolley motioned to approve contingent on submission and approval of geotechnical report and final approval letter, seconded by Barry. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

8. Case 24-09 – 5029 Villa Crest Drive, Zone C (RLNAIZ)

Peter Romano requested to install sewer line in created easement within driplines of trees. No tree removal. A public hearing was held for additional cases related to the project involved in this case (Cases 24-07, 08, 10), and after some comment the public hearing was closed. Woolley motioned to approve contingent on submission and approval of geotechnical report and final approval letter, seconded by Barry. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

9. Case 24-10 – 1107 Ridgeview Drive, Zone C (Steep Slope)

Peter Romano requested to allow sewer line installation in created easement in steep slope and within driplines of trees. No tree removal. A public hearing was held for additional cases related to the project involved in this case (Cases 24-07, 08, 09), and after some comment the public hearing was closed. Woolley motioned to approve contingent on submission and approval of geotechnical report and final approval letter, seconded by Barry. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

10. Case 24-11 – 1159 Gateway Ln. - Zone C (Nonconforming)

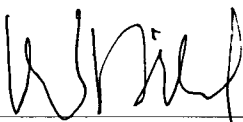
Requesting removal of a pool house that is nonconforming in regard to the 75' stream buffer and reincorporating the disturbed area to remain with construction of a firepit. Reduce existing lot coverage (22,241 sf) that is nonconforming in regard to Max. Lot Coverage allowed (18,000 sf), to a proposed lot coverage amount (21,741 sf) that, while less than existing, will still be nonconforming. Walt and Melissa Burton presented along with their landscape architect and architect. A public hearing was opened and closed, there having been no comments. Barry motioned to approve, seconded by Diehl. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.


11. Case 23-41 – 1108 Overton Lea Road, Zone F (Nonconforming)

Owner, Reid Wakefield proposed an addition to an existing, nonconforming structure that will not increase the existing structure's nonconformities. The existing structure is nonconforming regarding maximum lot coverage and side setback line. Application for this request was made prior to adoption of the latest code revision to 14-146 Nonconforming Structures. A public hearing was opened and closed, there having been no comments. Barry motioned to approve, seconded by Evans. Voting AYE: Hill, Barry, Grimes, Evans, Scott, Morrison, Diehl, Woolley, and Barnett. Motion carried 9 - 0.

12. Adjournment

There being no further business to be conducted, Chairman declared the meeting adjourned at 7:56 PM.


_____ 4/2/2024
Chair


_____ 4/2/2024
Member

