

CITY OF OAK HILL, TENNESSEE
AUDITED FINANCIAL STATEMENTS
JUNE 30, 2020

CITY OF OAK HILL, TENNESSEE

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CITY OF OAK HILL, TENNESSEE

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INTRODUCTORY SECTION



CITY OF OAK HILL, TENNESSEE
OFFICIALS (UNAUDITED)
JUNE 30, 2020

Elected Board of Mayor and Commissioners

Mayor	Heidi Campbell
Vice-Mayor	Dale Grimes
Commissioner	Staci Widelitz

City Management Team

City Manager	Jeff Clawson
Administrative Assistant	Victoria Talbott

FINANCIAL SECTION





Independent Auditor's Report

The Honorable Mayor and Board of Commissioners
City of Oak Hill, Tennessee
Oak Hill, Tennessee

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the City of Oak Hill, Tennessee, (the "City") as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the City of Oak Hill, Tennessee, as of June 30, 2020, and the respective changes in financial position, and the budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 - 9, the schedule of changes in net pension liability (asset) and related ratios – pension plan on page 31, and the schedule of employer contributions – pension plan on page 32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Oak Hill, Tennessee's basic financial statements. The introductory section, the schedule of capital assets by function and activity, the schedule of changes in capital assets, the schedule of cash and cash equivalents and investments, and the schedule of insurance coverage are presented for purposes of additional analysis and are not required as part of the basic financial statements.

The schedule of capital assets by function and activity, the schedule of changes in capital assets, and the schedule of cash and cash equivalents and investments are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of capital assets by function and activity, the schedule of changes in capital assets, and the schedule of cash and cash equivalents and investments are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory section and schedule of insurance coverage have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2020 on our consideration of the City of Oak Hill, Tennessee's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Oak Hill, Tennessee's internal control over financial reporting and compliance.

Nashville, Tennessee
December 1, 2020

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

As management of the City of Oak Hill, Tennessee (the "City"), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2020. The analysis focuses on significant financial position, budget changes and variances from the budget, and specific issues related to funds and the economic factors affecting the City. Management's Discussion and Analysis ("MD&A") focuses on current year activities and resulting changes.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources by \$8,896,406 at June 30, 2020. Of this amount, unrestricted net position of \$7,395,542 may be used to meet the government's ongoing obligations to citizens and creditors in accordance with the City's policies.
- The City's total net position increased by \$1,484,884 for the year ended June 30, 2020, primarily due to the City implementing charges for sanitation services in fiscal year 2020, as well as revenue from a new agreement with the Metropolitan Government of Nashville and Davidson County to provide shared funding for street aid.
- As of June 30, 2020, the City's governmental funds reported ending fund balance of \$7,416,623 representing an increase of \$856,730 from the previous year. The increase was also due to the City implementing charges for sanitation services in fiscal year 2020, as well as revenue from a new agreement with the Metropolitan Government of Nashville and Davidson County to provide shared funding for street aid.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains supplementary information in addition to the basic financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Oak Hill's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City's assets and liabilities with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

The governmental activities of the City include general government, personnel, finance, streets and public works. The financial statements can be found on pages 10 - 11 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Oak Hill, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City are governmental funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains an individual governmental fund. Information is presented separately in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund which is considered to be a major fund.

The City adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget and can be found on pages 16 - 17 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of government's financial position. At June 30, 2020, the City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources by \$8,896,406.

The following table provides a summary of the City's net position:

	Governmental Activities	
	2020	2019
Current and other assets	\$ 7,582,271	\$ 6,614,726
Capital assets	1,360,216	720,518
Net pension asset	140,648	138,749
Total assets	9,083,135	7,473,993
 Deferred outflows of resources	 43,989	 46,527
 Long-term liabilities outstanding	 32,951	 16,749
Other liabilities	165,648	54,833
Total liabilities	198,599	71,582
 Deferred inflows of resources	 32,119	 37,416
 Net position:		
Net investment in capital assets	1,360,216	720,518
Restricted	140,648	138,749
Unrestricted	7,395,542	6,552,255
Total net position	\$ 8,896,406	\$ 7,411,522

A portion of the City's net position, \$1,320,216 (15%) reflects its investment in capital assets (for example - land, buildings, vehicles, equipment and infrastructure). The City uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. The City has no debt related to these assets.

At year-end, \$140,648 (2%) of the City's net position represents resources that are subject to external restrictions on how they may be used. For the City, the restricted resources must be used for pensions. The remaining balance of unrestricted net position, \$7,395,542 (83%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the City reports positive balances in both categories of net position, both for the government as a whole, as well as for its separate governmental and business- type activities.

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

The following is a summary of financial activities for the City during the fiscal years ended June 30, 2020 and 2019:

	Governmental Activities	
	2020	2019
Program revenues:		
Charges for service	\$ 1,013,450	\$ 630,861
Operating grants and contributions	166,633	164,672
General revenues:		
Sales tax	642,096	611,207
Income tax	677,337	687,805
Payments in lieu of taxes	57,672	55,527
Beer tax	2,162	2,171
Gas tax	9,309	9,310
Street aid	311,170	-
Unrestricted investment earnings	192,177	190,594
Other	1,982	6,017
Total revenues	3,073,988	2,358,164
Expenses:		
General government	712,201	575,781
Highways and streets	234,489	230,324
Sanitation	642,414	527,149
Total expenses	1,589,104	1,333,254
Change in net position	1,484,884	1,024,910
Net position - beginning of year	7,411,522	6,386,612
Net position - end of year	\$ 8,896,406	\$ 7,411,522

FINANCIAL ANALYSIS OF THE CITY'S FUND

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

Governmental funds. The focus on the City's governmental funds is to provide information on near-term inflows, outflows and balances of resources. Such information is useful in assessing the City's financing requirements in particular, unassigned fund balance may serve as a useful measure to a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the City's governmental funds reported an ending fund balance of \$7,416,623 representing an increase of \$856,730 from the previous year. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 334% of total general fund expenditures.

GOVERNMENTAL BUDGETARY HIGHLIGHTS

The City amended some of its general fund budget during the year. See pages 16 - 17 for further analysis.

CAPITAL ASSETS

The City's investment in capital assets from its governmental activities at June 30, 2020, totaled \$1,360,216 (net of accumulated depreciation). This investment in capital assets is in buildings, infrastructure, and equipment.

Additional information on the City capital assets can be found in Note 5 to the financial statements. The following table compares capital assets at June 30, 2020 and 2019:

	Governmental Activities	
	2020	2019
Buildings and improvements	\$ 901,568	\$ 319,577
Equipment	74,196	74,196
Infrastructure	895,817	895,817
Construction in progress	129,450	24,172
Total capital assets	2,001,031	1,313,762
Less: Accumulated depreciation	(640,815)	(593,244)
Capital assets, net	\$ 1,360,216	\$ 720,518

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Despite continued improving economic conditions, a conservative approach was used in preparing the City's budget for the 2019 - 2020 fiscal year.

1. The continued significant economic development and growth of the City makes the budget projection a challenging process. A conservative view of new development was made for the purpose of revenue projection.
2. Expenditures were budgeted at a rate to maintain citizen services at approximately the same level as in prior years.

CITY OF OAK HILL, TENNESSEE
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2020

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Oak Hill, Tennessee's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

City of Oak Hill, Tennessee
Attn: Jeff Clawson, City Manager
5548 Franklin Road, Suite 101
Nashville, Tennessee 37220

BASIC FINANCIAL STATEMENTS



GOVERNMENT-WIDE FINANCIAL STATEMENTS



City of Oak Hill, Tennessee
Statement of Net Position
June 30, 2020

	Governmental Activities	Total Primary Government
Assets:		
Cash and cash equivalents	\$ 1,992,095	\$ 1,992,095
Investments	4,700,556	4,700,556
Due from other governments	855,597	855,597
Recycling accounts receivable	34,023	34,023
Capital assets:		
Capital assets not being depreciated	129,450	129,450
Other capital assets, net of accumulated depreciation	1,230,766	1,230,766
Net pension asset	140,648	140,648
Total assets	9,083,135	9,083,135
Deferred Outflows of Resources:		
Pension	43,989	43,989
Total deferred outflows of resources	43,989	43,989
Liabilities:		
Accounts payable and accrued expenses	69,692	69,692
Unearned recycling fees	95,956	95,956
Accrued compensated absences	32,951	32,951
Total liabilities	198,599	198,599
Deferred Inflows of Resources:		
Pension	32,119	32,119
Total deferred inflows of resources	32,119	32,119
Net Position:		
Investment in capital assets	1,360,216	1,360,216
Restricted	140,648	140,648
Unrestricted	7,395,542	7,395,542
Total net position	\$ 8,896,406	\$ 8,896,406

The accompanying notes are an integral part of the financial statements.

City of Oak Hill, Tennessee
Statement of Activities
For the Year Ended June 30, 2020

<u>Functions/Programs</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Change in Net Position</u>		
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Total</u>
Governmental Activities:						
General government	\$ 712,201	\$ 1,013,450	\$ -	\$ -	\$ 301,249	\$ 301,249
Highways and streets	234,489	-	166,633	-	(67,856)	(67,856)
Sanitation	642,414	-	-	-	(642,414)	(642,414)
Total governmental activities	<u>1,589,104</u>	<u>1,013,450</u>	<u>166,633</u>	<u>-</u>	<u>(409,021)</u>	<u>(409,021)</u>
General Revenues:						
Sales tax					642,096	642,096
Income tax					677,337	677,337
Payments in lieu of taxes					57,672	57,672
Beer tax					2,162	2,162
Gas tax					9,309	9,309
Street aid					311,170	311,170
Unrestricted investment earnings					192,177	192,177
Other					1,982	1,982
Total general revenues					<u>1,893,905</u>	<u>1,893,905</u>
Change in net position					1,484,884	1,484,884
Net position - beginning					7,411,522	7,411,522
Net position - ending					<u>\$ 8,896,406</u>	<u>\$ 8,896,406</u>

The accompanying notes are an integral part of the financial statements.

**City of Oak Hill, Tennessee
Balance Sheet
Governmental Funds
June 30, 2020**

	General Fund	Total Governmental Funds
Assets:		
Cash and cash equivalents	\$ 1,992,095	\$ 1,992,095
Investments	4,700,556	4,700,556
Due from other governments	855,597	855,597
Recycling accounts receivable	34,023	34,023
Total assets	\$ 7,582,271	\$ 7,582,271
Liabilities:		
Accounts payable and accrued expenditures	\$ 69,692	\$ 69,692
Unearned recycling fees	95,956	95,956
Total liabilities	165,648	165,648
Fund Balances:		
Unassigned	7,416,623	7,416,623
Total fund balances	7,416,623	7,416,623
Total liabilities and fund balances	\$ 7,582,271	\$ 7,582,271

The accompanying notes are an integral part of the financial statements.

City of Oak Hill, Tennessee
Reconciliation of the Balance Sheet of
Governmental Funds to the Statement of Net Position
June 30, 2020

Amounts reported for governmental activities in the statement of activities are different because:

Total fund balances of governmental funds	\$ 7,416,623
Capital assets used in governmental activities are not financial resources, and, therefore, are not reported in the governmental funds, net of accumulated depreciation of \$640,815	1,360,216
Net pension asset in governmental activities is not a financial resource, and therefore not reported in the governmental funds	140,648
Deferred inflows and outflows of resources related to pensions are not financial resources, and therefore, are not reported in the governmental funds.	
Deferred inflows of resources	43,989
Deferred outflows of resources	(32,119)
Long-term liabilities are not due and payable in the current period, and, therefore, are not reported in the governmental funds:	
Compensated absences	(32,951)
Net position of governmental activities	\$ 8,896,406

The accompanying notes are an integral part of the financial statements.

City of Oak Hill, Tennessee
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2020

	General Fund	Total Governmental Funds
Revenues:		
Licenses, permits and fees	\$ 868,695	\$ 868,695
Taxes	1,388,576	1,388,576
Intergovernmental	622,558	622,558
Interest revenue	192,177	192,177
Other	1,982	1,982
Total revenues	3,073,988	3,073,988
Expenditures:		
Current:		
General government	683,089	683,089
Highways and streets	203,702	203,702
Sanitation	642,414	642,414
Capital outlay	688,053	688,053
Total expenditures	2,217,258	2,217,258
Excess of revenues over expenditures	856,730	856,730
Net change in fund balances	856,730	856,730
Fund balance - beginning	6,559,893	6,559,893
Fund balance - ending	\$ 7,416,623	\$ 7,416,623

The accompanying notes are an integral part of the financial statements.

City of Oak Hill, Tennessee
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds to the
Statement of Activities
For the Year Ended June 30, 2020

Net change in fund balances - total governmental funds \$ 856,730

Amounts reported for the governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Specifically these items are as follows:

Acquisition of capital assets	687,269
Depreciation expense	(47,571)

Expenses reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in the governmental funds:

Negative pension expense	4,658
Compensated absences	<u>(16,202)</u>

Change in net position of governmental activities \$ 1,484,884

The accompanying notes are an integral part of the financial statements.

FUND FINANCIAL STATEMENTS



City of Oak Hill, Tennessee
Statement of Revenues, Expenditures and Changes in Fund Balance
Budgetary Comparison Statement - General Fund
For the Year Ended June 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original Budget	Final Budget		
REVENUES:				
Licenses, permits and fees:				
Building permits	\$ 290,000	\$ 290,000	\$ 475,892	\$ 185,892
Sign permits	250	250	200	(50)
Planning and zoning fees	9,750	9,750	10,250	500
Other fines and permits	250	250	2,300	2,050
Recycling fees	280,000	280,000	380,053	100,053
Total licenses, permits and fees	<u>580,250</u>	<u>580,250</u>	<u>868,695</u>	<u>288,445</u>
Intergovernmental:				
Payments in lieu of taxes	52,600	52,600	57,672	5,072
State of Tennessee - sales tax	400,000	400,000	427,192	27,192
State of Tennessee - beer tax	2,400	2,400	2,162	(238)
State of Tennessee - income tax	200,000	630,000	677,337	47,337
State of Tennessee - gas tax	9,500	9,500	9,309	(191)
State of Tennessee - state street aid	180,000	180,000	166,633	(13,367)
Metro Nashville - sales tax	45,000	45,000	214,904	169,904
Metro Nashville - franchise fees	100,000	100,000	144,755	44,755
Metro Nashville - street aid	310,500	310,500	311,170	670
Total intergovernmental revenue	<u>1,300,000</u>	<u>1,730,000</u>	<u>2,011,134</u>	<u>281,134</u>
Other income:				
Interest	54,000	54,000	192,177	138,177
Other	750	750	1,982	1,232
Total other income	<u>54,750</u>	<u>54,750</u>	<u>194,159</u>	<u>139,409</u>
Total revenues	<u>1,935,000</u>	<u>2,365,000</u>	<u>3,073,988</u>	<u>708,988</u>
EXPENDITURES:				
General Government:				
Salaries and wages	316,000	316,000	325,162	9,162
Employee benefits	91,500	91,500	98,980	7,480
Occupancy	50,500	50,500	48,966	(1,534)
Professional services	147,000	147,000	147,780	780
Public relations/legal notices	10,000	10,000	7,511	(2,489)
Office expenses	9,000	9,000	15,082	6,082
Insurance	20,000	20,000	16,352	(3,648)
Repairs and maintenance	2,000	2,000	2,511	511
Dues and subscriptions	7,000	7,000	4,352	(2,648)
Travel and vehicle expense	3,500	3,500	4,225	725
Bank and credit card fees	-	-	6,522	6,522
Marketing	14,500	14,500	-	(14,500)
Miscellaneous	15,000	15,000	5,646	(9,354)
Total general government	<u>686,000</u>	<u>686,000</u>	<u>683,089</u>	<u>(2,911)</u>

The accompanying notes are an integral part of the financial statements.

City of Oak Hill, Tennessee
Statement of Revenues, Expenditures and Changes in Fund Balance
Budgetary Comparison Statement - General Fund
For the Year Ended June 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original Budget	Final Budget		
Highways and Streets:				
Street lights	75,000	75,000	66,598	(8,402)
Emergency	15,500	15,500	-	(15,500)
ROW maintenance	35,000	35,000	-	(35,000)
Street maintenance	80,000	190,000	134,547	(55,453)
Snow removal	50,000	50,000	2,557	(47,443)
Permit/fees	3,500	3,500	-	(3,500)
Capital outlay	450,000	725,000	688,053	(36,947)
Total highways and streets	<u>709,000</u>	<u>1,094,000</u>	<u>891,755</u>	<u>(202,245)</u>
Sanitation:				
Contract services	380,000	425,000	440,878	15,878
Chipper and tree service	160,000	160,000	201,536	41,536
Total sanitation	<u>540,000</u>	<u>585,000</u>	<u>642,414</u>	<u>57,414</u>
Total expenditures	<u>1,935,000</u>	<u>2,365,000</u>	<u>2,217,258</u>	<u>(147,742)</u>
NET CHANGE IN FUND BALANCE	-	-	856,730	856,730
FUND BALANCE-BEGINNING OF YEAR	6,559,893	6,559,893	6,559,893	-
FUND BALANCE-END OF YEAR	<u>\$ 6,559,893</u>	<u>\$ 6,559,893</u>	<u>\$ 7,416,623</u>	<u>\$ 856,730</u>

The accompanying notes are an integral part of the financial statements.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The City of Oak Hill, Tennessee (“the City”), was incorporated under the Private Act of the Tennessee General Assembly. The City provides the following services, as authorized by its charter and duly passed ordinances: streets, public improvements, and general administrative services. The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of more significant policies.

The financial statements of the City have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to governmental units, as prescribed by the Governmental Accounting Standards Board (“GASB”). The following is a summary of the significant accounting policies of the City.

The City’s accompanying financial statements present the governmental units relevant to the operations of the City. The financial statements presented herein do not include agencies which have been formed under applicable state laws or separate and distinct units of government apart from the City of Oak Hill, Tennessee.

Based on criteria in GASB pronouncements, there are no component units to be included within the City’s financial reporting entity as of June 30, 2020.

Basis of Accounting and Basis of Presentation

Government-Wide Financial Statements

The government-wide financial statements, the statement of net position and the statement of activities, report information on all the nonfiduciary activities of the City. The Statement of Net Position presents the City’s assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. Net position is reported in three categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding debt that is attributable to the acquisition, construction and improvement of those assets. Debt that was issued for capital purposes is not a part of the calculation of net investment in capital assets, until the proceeds have been used to acquire capital assets. As of June 30, 2020, the City has no debt.

Restricted net position results from restrictions placed on net position by external sources such as creditors, grantors and contributors, or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of net position which do not meet the definition of the two preceding categories.

The statement of activities presents the amount of direct expenses of a given function that are offset by the related program revenues. The direct expenses are those that are clearly related to a specific function. Program revenues include charges to those who use, purchase and/or directly benefit from the services and/or goods provided by a given function. Taxes and other revenues not properly included in program revenues are reported as general revenues.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are reported when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year in which all eligibility requirements have been satisfied.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. On this basis, the City deems revenue to be available if the revenues are collectible within 60 days after the end of the close of the fiscal year, and up to one year for certain grant revenues.

Sales taxes, licenses and interest associated with the current period are considered to be susceptible to accrual. Some expenditures (debt service, long-term compensated absences, and claims and judgments expenditures) are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

The City has one governmental fund, the General Fund, which is considered to be a major fund. The General Fund is the City's primary operating fund and includes all financial resources of the general government.

Governmental Fund Balances

In accordance with GASB Statement No. 54, the governmental funds report fund balances in classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The categories of fund balance are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Committed - Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action, either ordinance or resolutions, of the Board of Mayor and Commissioners level of decision-making authority, are reported as committed fund balance. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, are reported as assigned fund balance. The Board of Mayor and Commissioners have authorized the City Manager to assign fund balance up to certain amounts.

Unassigned - Unassigned fund balance is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. In other governmental funds, if expenditures incurred for specific purposes have exceeded the amounts restricted, committed, or assigned to those purposes, those amounts are reported as a negative unassigned fund balance.

The City does not have any committed or assigned fund balances at June 30, 2020. The City's practice is to expend any available restricted, committed or assigned resources, in that order, prior to expending unassigned resources.

Budgetary Basis of Accounting

The City adopts an annual budget for the General Fund. The City's budgetary process accounts for transactions using the modified-accrual basis of accounting, which is consistent with the basis used in the governmental fund statements, in accordance with accounting principles generally accepted in the United States of America.

Cash and Cash Equivalents

Cash and cash equivalents are stated at cost and include amounts in demand deposits, interest bearing accounts and short-term investments maturing within three months or less and amounts held by the State Local Government Investment Pool.

Receivables

All trade and tax receivables are shown net of an allowance for uncollectible accounts, when applicable. There was no allowance recorded at June 30, 2020.

Investments

Investments for the City are reported at fair value; securities traded on a national or international exchange are valued primarily at quoted market prices.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets consisting of certain improvements other than buildings, including roads, bridges, streets, and sidewalks, and drainage systems are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an individual cost of \$5,000 or more and an estimated useful life in excess of three years. All fixed assets are valued at historical cost or estimated historical cost, if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Depreciation is provided over the estimated lives using the straight-line method. The estimated useful lives are as follows:

Infrastructure	20 - 30 years
Building	15 - 30 years
Equipment	3 - 15 years

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and as such, will not be recognized as an outflow of resources (expense/expenditure) until then. The City has the following items that qualify for reporting in this category: (1) deferred outflows of resources relating to pensions resulting from differences between expected and actual actuarial experience, certain changes in actuarial assumptions, differences between actual and expected investment earnings, and amounts of employer contributions to the pension plan made subsequent to the measurement date.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and as such, will not be recognized as an inflow of resources (revenue) until that time. The City has the following items of this type that qualify for reporting on the statement of net position: (1) relating to pensions resulting from differences between expected and actual actuarial experience, certain changes in actuarial assumptions, and differences between actual and expected investment earnings.

Unearned Recycling Fees

The City provides pickup and disposal of garbage and recycling services to its residents and charges a fee of \$25 per month. The City also offers its residents the option of paying an annual or quarterly fee in advance of monthly services being provided which includes a 10% and 5% overall discount, respectively. These advanced payments are considered unearned revenue and are recognized as income on a monthly basis as recycling services are provided by the City.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Compensated absences

City policy provides for the accumulation of unused vacation and sick days equal to those earned in the current year. In the event of employee termination or retirement, the employee is entitled to payment for unused vacation and sick leave.

All annual leave is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if amounts are actually due employees as a result of termination and / or retirement.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's participation in the Public Employee Retirement Plan of the Tennessee Consolidated Retirement System ("TCRS"), and additions to/deductions from the City's fiduciary net position have been determined on the same basis as they are reported by the TCRS for the Public Employee Retirement Plan. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Public Employee Retirement Plan of the TCRS. Investments are reported at fair value.

Estimates

Estimates and assumptions are used in preparing financial statements. These estimates and assumptions affect the reported amounts of assets, liabilities and deferred inflows of resources at the date of the financial statements and reported revenue and expenses during the period. Actual results could differ from those estimates.

NOTE 2 - CASH AND CASH EQUIVALENTS

The City is authorized to invest funds in Federal treasury bills and notes, State of Tennessee Local Government Investment Pool and financial institution demand deposit accounts and certificates of deposit. During the year, the City invested funds that were not immediately needed in certificates of deposits, savings accounts and investments in the State of Tennessee Local Government Investment Pool. The City has deposit policies to minimize custodial credit risks. Deposits in financial institutions are required by State Statute to be secured and collateralized by the Institutions.

The collateral must meet certain requirements and be deposited in an escrow account in a second bank for the benefit of the City and must total a minimum 105% of the value of the deposits placed in the institution less the amount protected by federal depository insurance. The City's deposits with financial institutions are fully insured or collateralized by securities held in the government's name.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 3 - INVESTMENTS

The City has investments totaling \$4,700,556 with Stone Wealth Management. These investments include cash and cash equivalents and fixed income securities, which are all insured by the FDIC.

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices for identical assets in active markets that can be accessed at the measurement date (Level 1) and the lowest priority to unobservable inputs (Level 3). The three levels of the fair value hierarchy under GASB 72 are described as follows:

Level 1 - Inputs are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at the measurement date.

Level 2 - Inputs include quoted prices for similar assets or liabilities in active markets; quoted prices for identical or similar assets or liabilities in inactive markets; inputs other than quoted prices that are observable for the asset or liability like interest rates and yield curves observable at commonly quoted intervals, implied volatilities, or credit spreads; inputs that are derived principally from or corroborated by observable market data by correlation or other means. If the asset or liability has a specified term, the level 2 must be observable for substantially the full term of the asset or liability.

Level 3 - Inputs are unobservable and significant to the fair value measurement.

As of June 30, 2020, the City had the following investments measured at fair value per GASB Statement 72 and the noted weighted average maturities:

	June 30, 2020	Fair Value Measurements Using			Weighted Average Maturity (Years)
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	
Investments by Fair Value Level					
Fixed Income Securities	\$ 4,118,131	\$ 4,118,131	\$ -	\$ -	1.41
Money Market Access	582,425	582,425	-	-	-
Total Investments at Fair Value	<u>\$ 4,700,556</u>	<u>\$ 4,700,556</u>	<u>\$ -</u>	<u>\$ -</u>	
Portfolio Weighted Average Maturity					<u>1.41</u>

As of June 30, 2020, the investments that constituted a concentration risk due to the investments exceeding 5% of the portfolio balance were the fixed income securities and money market accounts.

Interest Rate Risk: Investments held for longer periods are subject to increased risk for adverse interest rate changes. City policy provides that to the extent practicable, investments are matched with anticipated cash flows. Typically, fixed income securities include certificates of deposit issued at fixed interest rates over their maturity periods. Investments in the Local Government Investment Pool are available daily. At June 30, 2020, investments of the City had average weighted maturities as noted above.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 3 - INVESTMENTS - Continued

Credit Risk: The City’s policies limit deposits and investments to those instruments allowed by applicable state laws. Statutes authorize the City to invest in: (1) U.S. Government securities and obligations guaranteed by the U.S. Government; (2) deposit accounts at state and federal chartered banks and savings and loan associations; and (3) the Local Government Investment Pool of the State of Tennessee. As of June 30, 2020, all bank deposits were fully collateralized or insured.

NOTE 4 - ACCOUNTS RECEIVABLE

Accounts receivable at June 30, 2020 consist of the following:

<u>Fund</u>	<u>Other Governments</u>	<u>Recycling Fees</u>
General Fund	<u>\$855,597</u>	<u>\$34,023</u>

NOTE 5 - CAPITAL ASSETS

A summary of changes in general capital assets as presented in the governmental activities of the government-wide financial statements is as follows:

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Decreases and Transfers</u>	<u>Balance June 30, 2020</u>
<i>Capital assets, not being depreciated -</i>				
Construction in progress	\$ 24,172	\$ 687,269	\$ (581,991)	\$ 129,450
Subtotal	<u>24,172</u>	<u>687,269</u>	<u>(581,991)</u>	<u>129,450</u>
<i>Capital assets, being depreciated -</i>				
Buildings and improvements	\$ 319,577	\$ -	\$ 581,991	\$ 901,568
Equipment	74,196	-	-	74,196
Infrastructure	895,817	-	-	895,817
Subtotal	<u>1,289,590</u>	<u>-</u>	<u>581,991</u>	<u>1,871,581</u>
Accumulated depreciation	<u>(593,244)</u>	<u>(47,571)</u>	<u>-</u>	<u>(640,815)</u>
Capital assets, being depreciated, net	<u>696,346</u>	<u>(47,571)</u>	<u>581,991</u>	<u>1,230,766</u>
Capital assets, net	<u>\$ 720,518</u>	<u>\$ 639,698</u>	<u>\$ -</u>	<u>\$ 1,360,216</u>

Construction in progress consisted of improvements to Van Leer bridge and office renovations. Estimated costs to complete for the Van Leer bridge and office renovation projects at June 30, 2020 is approximately \$205,000 and \$23,000, respectively.

CITY OF OAK HILL, TENNESSEE
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2020

NOTE 5 - CAPITAL ASSETS - Continued

Depreciation expense was charges to functions/programs of the primary government as follows for the year ended June 30, 2020:

<i>Governmental Activities:</i>	
General government	\$ 17,568
Highways and streets	<u>30,003</u>
Total	<u><u>\$ 47,571</u></u>

NOTE 6 - RISK MANAGEMENT

The City is exposed to various risks to general liability and property and casualty losses. The City has determined it was more economically feasible to join a public entity risk pool as opposed to purchasing commercial insurance for general liability and property and casualty coverage. The City joined TML Insurance Pool which is a public entity risk pool established by the Tennessee Municipal League, an association of member cities. The City pays an annual premium to the TML for its general liability and property and casualty insurance coverage. The creation of the pool provides for it to be self-sustaining through member premiums. The pool reinsures through commercial insurance companies. The City has not had claims in excess of insurance coverage during the last three years.

NOTE 7 - RETIREMENT PLAN

General Information about the Pension Plan

Plan Description

Employees of the City are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the TCRS. The TCRS was created by state statute under Tennessee Code Annotated, Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publically available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

Benefits Provided

Tennessee Code Annotated, Title 8, Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 65 with 5 years of service credit or pursuant to the rule of 90 in which the member's age and service credit total 90. Benefits are determined by a formula using the member's highest five consecutive years average compensation and the member's service credit. Reduced benefits for early retirement are available at age 60 and vested or pursuant to the rule of 80 in which the member's age and service credit total 80. Members vest with five years of service credit. Service related disability benefits are provided regardless of length of service. Five years of service is required for non-service related disability eligibility. The service related and non-service related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

CITY OF OAK HILL, TENNESSEE
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2020

NOTE 7 - RETIREMENT PLAN - Continued

Member and beneficiary annuitants are entitled to automatic cost of living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Employees Covered by Benefit Term

At the measurement date of June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	-
Inactive employees entitled to, but not yet receiving, benefits	5
Active employees	3
	8
	8

Contributions

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of salary. The City makes employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2020, the employer contributions for the City were \$5,261 based on a rate of 2.13 percent of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the City's state shared taxes if required employer contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Net Pension Liability (Asset)

City of Oak Hill's net pension liability (asset) was measured as of June 30, 2019, and the total pension liability (asset) used to calculate net pension liability (asset) was determined by an actuarial valuation as of that date.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 7 - RETIREMENT PLAN - Continued

Actuarial Assumptions

The total pension liability as of June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment Rate of return	7.25 percent, net of pension plan investment expenses, including inflation
Cost-of-Living Adjustment	2.25 percent

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2019 actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2012 through June 30, 2016. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2016 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best- estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5 percent. The best- estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real</u>	<u>Target Allocation</u>
U.S. Equity	5.69%	31%
Developed Market International Equity	5.29%	14%
Emerging Market International Equity	6.36%	4%
Private Equity and Strategic Lending	5.79%	20%
U.S. Fixed Income	2.01%	20%
Real Estate	4.32%	10%
Short-Term Securities	0.00%	<u>1%</u>
		<u>100%</u>

The long term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 7.25 percent based on a blending of the three factors described above.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 7 - RETIREMENT PLAN - Continued

Discount Rate

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the City will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Changes in the Net Pension Liability (Asset)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balance at June 30, 2018	\$ 168,072	\$ 306,821	\$ (138,749)
Changes for the year:			
Service cost	15,915	-	15,915
Interest	13,339	-	13,339
Differences between expected and actual experience	7,622	-	7,622
Contributions-employer	-	4,668	(4,668)
Contributions-employees	-	10,957	(10,957)
Net investment income	-	23,417	(23,417)
Benefit payments, including refunds of employee contributions	-	-	-
Administrative expense	-	(267)	267
Net changes	36,876	38,775	(1,899)
Balance at June 30, 2019	\$ 204,948	\$ 345,596	\$ (140,648)

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the City calculated using the discount rate of 7.25 percent, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25 percent) or 1-percentage-point higher (8.25 percent) than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net pension liability (asset)	\$ (105,913)	\$ (140,648)	\$ (169,073)

CITY OF OAK HILL, TENNESSEE
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2020

NOTE 7 - RETIREMENT PLAN - Continued

Pension Expense (Negative Pension Expense) and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Pension Expense (Negative Pension Expense)

For the year ended June 30, 2020, the City recognized pension expense (negative pension expense) of (\$4,658).

Deferred Outflows of Resources and Deferred Inflows of Resources

For the year ended June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 36,432	\$ 28,499
Changes in assumptions	2,296	-
Net difference between projected and actual earnings on pension plan investments	-	3,620
Contributions subsequent to the measurement date of June 30, 2019	5,261	-
	<u>\$ 43,989</u>	<u>\$ 32,119</u>

The amount shown above for “Contributions subsequent to the measurement date of June 30, 2019,” will be recognized as a reduction (increase) to net pension liability (asset) in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended June 30 ,</u>	
2021	\$ 2,901
2022	802
2023	2,557
2024	(3,085)
2025	2,343
Thereafter	1,091

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

CITY OF OAK HILL, TENNESSEE
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 7 - RETIREMENT PLAN - Continued

Payable to the Pension Plan

At June 30, 2020, the City reported a payable of \$3,274 for the outstanding amount of contributions to the pension plan required at the year ended June 30, 2020.

NOTE 8 - OTHER POST RETIREMENT BENEFIT PLAN

Employees of the City are provided with pre-65 retiree health insurance benefits through the Local Government OPEB Plan (“LGOP”) administered by the Tennessee Department of Finance and Administration. This plan is considered to be multiple-employer defined benefit plan that is used to provide postemployment benefits other than pensions (“OPEB”). However, for accounting purposes, this plan will be treated as a single-employer plan. All eligible pre-65 retired employees and disability participants of local governments, who choose coverage, participate in the LGOP. The City made no contributions to the plan during the year ended June 30, 2020, and the associated liability is not material to the City at June 30, 2020.

NOTE 9 – RISKS AND UNCERTAINTIES

On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus (the “COVID-19 outbreak”). In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The pandemic has adversely affected global economic activity and contributed to the instability and volatility in financial markets. Although, as of the date of this report, the City’s investment portfolio has incurred gains overall since June, 30 2020, the values of the City’s investments have and will fluctuate in response to uncertain and changing market conditions due to the pandemic. The amount of investment gains and losses that will be recognized in subsequent periods, and the related impact on the City’s liquidity cannot be determined at this time. The pandemic may have a continued material adverse impact on economic and market conditions, triggering a continuing period of economic slowdown.

Although the City cannot estimate the length or gravity of the impact of the COVID-19 outbreak at this time, if the pandemic continues, it may have an adverse effect on the City’s results of future operations, financial position, and liquidity in fiscal year 2021.

NOTE 10 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 1, 2020, the date the financial statements were available for issuance, and has determined there were no subsequent events requiring disclosure.

REQUIRED SUPPLEMENTARY INFORMATION



City of Oak Hill, Tennessee
Required Supplementary Information
Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios
Based on Participation in the Public Employee Pension Plan of the TCRS
(Unaudited)

	2019	2018	2017	2016	2015	2014
Total Pension Liability (Asset)						
Service cost	\$ 15,915	\$ 13,775	\$ 3,055	\$ 27,159	\$ 65,703	\$ -
Interest	13,339	10,768	8,512	11,682	5,504	-
Changes in Benefit Terms	-	-	-	-	-	-
Differences between actual and expected experience	7,622	8,781	8,720	(56,999)	49,714	7,680
Changes in assumptions	-	-	4,018	-	-	-
Benefit payments, including refunds of employee contributions	-	-	-	-	-	-
Net change in total pension liability	36,876	33,324	24,305	(18,158)	120,921	7,680
Total pension liability-beginning	168,072	134,748	110,443	128,601	7,680	-
Total pension liability-ending (a)	<u>\$ 204,948</u>	<u>\$ 168,072</u>	<u>\$ 134,748</u>	<u>\$ 110,443</u>	<u>\$ 128,601</u>	<u>\$ 7,680</u>
Plan Fiduciary Net Position						
Contributions-employer	\$ 4,668	\$ 7,229	\$ 3,245	\$ 887	\$ 2,953	\$ 3,719
Contributions-employee	10,957	16,969	7,617	2,083	62,749	78,897
Net investment income	23,417	22,600	25,953	5,744	5,446	14,605
Benefit payments, including refunds of employee contributions	-	-	-	-	-	-
Administrative expense	(267)	(285)	(229)	(76)	(51)	(137)
Net change in plan fiduciary net position	38,775	46,513	36,586	8,638	71,097	97,084
Plan fiduciary net position-beginning	306,821	260,308	223,722	215,084	143,987	46,903
Plan fiduciary net position-ending (b)	<u>\$ 345,596</u>	<u>\$ 306,821</u>	<u>\$ 260,308</u>	<u>\$ 223,722</u>	<u>\$ 215,084</u>	<u>\$ 143,987</u>
Net pension liability (a) - (b)	<u>\$ (140,648)</u>	<u>\$ (138,749)</u>	<u>\$ (125,560)</u>	<u>\$ (113,279)</u>	<u>\$ (86,483)</u>	<u>\$ (136,307)</u>
Plan fiduciary net position as a percentage of total pension liability	168.63%	182.55%	193.18%	202.57%	167.25%	1874.83%
Covered payroll	\$ 219,143	\$ 211,916	\$ 152,342	\$ 41,661	\$ 138,648	\$ 174,586
Net pension liability (asset) as a percentage of covered payroll	-64.18%	-65.47%	-82.42%	-271.91%	-62.38%	-78.07%

Notes to Schedule:

Changes of assumptions. In 2017, amounts reported as changes of assumptions resulted from changes to the inflation rate, investment rate of return, cost-of-living adjustment, and salary growth.

This is a 10-year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future fiscal years until 10 years of information is available.

Information regarding the Plan's annual money-weighted rate of return can be obtained in the separate TCRS report at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

City of Oak Hill, Tennessee
Required Supplementary Information
Schedules of Employer Contributions - Pension Plan
Based on Participation in the Public Employee Pension Plan of the TCRS
(Unaudited)

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 5,261	\$ -	\$ 7,229	\$ 3,245	\$ 887	\$ 2,953	\$ 3,719
Contributions in relation to the actuarially determine contribution	<u>5,261</u>	<u>4,668</u>	<u>7,229</u>	<u>3,245</u>	<u>887</u>	<u>2,953</u>	<u>3,719</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ (4,668)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 246,995	\$ 219,143	\$ 211,916	\$ 152,342	\$ 41,661	\$ 138,648	\$ 174,586
Contributions as a percentage of covered payroll	2.13%	2.13%	3.41%	2.13%	2.13%	2.13%	2.13%

Notes to Schedule

Valuation date: Actuarially determined contribution rates for fiscal year 2020 were calculated based on the June 30, 2018 actuarial valuation.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry age normal
Amortization method	Level dollar, closed (not to exceed 20 years)
Remaining amortization period	Various
Asset valuation method	10-year smoothed within a 20% corridor to market value
Inflation rate	2.5%
Salary increases	Graded salary ranges from 8.72% to 3.44% based on age, including inflation, averaging 4.00%
Investment rate of return	7.25%, net of investment expense, including inflation
Retirement age	Pattern of retirement determined by experience study
Mortality	Customized table based on actual experience including an adjustment for some anticipated improvement
Cost of living adjustments	2.25%, if provided

This is a 10-year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future fiscal years until 10 years of information is available.

See independent auditor's report.

SUPPLEMENTARY INFORMATION



City of Oak Hill, Tennessee
Schedule of Capital Assets by Function and Activity
June 30, 2020

Description	General Government	Highways and Streets	Total
Buildings and improvements	\$ 901,568	\$ -	\$ 901,568
Equipment	74,196	-	74,196
Infrastructure	-	895,817	895,817
Construction in progress	40,984	88,466	129,450
Total capital assets	\$ 1,016,748	\$ 984,283	\$ 2,001,031

See independent auditor's report.

City of Oak Hill, Tennessee
Schedule of Changes in Capital Assets
For the Year Ended June 30, 2020

Description	Balance July 1, 2019	Additions	Decreases and Transfers	Balance June 30, 2020
Buildings and improvements	\$ 319,577	\$ -	\$ 581,991	\$ 901,568
Equipment	74,196	-	-	74,196
Infrastructure	895,817	-	-	895,817
Construction in progress	24,172	687,269	(581,991)	129,450
Total capital assets	<u>\$ 1,313,762</u>	<u>\$ 687,269</u>	<u>\$ -</u>	<u>\$ 2,001,031</u>

See independent auditor's report.

City of Oak Hill, Tennessee
Schedule of Cash and Cash Equivalents and Investments
June 30, 2020

	Carrying Value
General Fund	
Petty cash	\$ 150
Demand deposits - Pinnacle	1,990,822
State of Tennessee - Local Government Investment Pool	1,123
Investments	<u> 4,700,556</u>
Total General Fund	<u> 6,692,651</u>
Total - All Funds	<u><u> \$ 6,692,651</u></u>

See independent auditor's report.

City of Oak Hill, Tennessee
Schedule of Insurance Coverage
(Unaudited)
June 30, 2020

<u>Type of Coverage</u>	<u>Limits of Liability</u>
General Liability	\$300,000/700,000/100,000
Errors and Omission Liability	\$1,000,000
Property	\$202,147
Electronic Data	\$40,000
Crime	\$250,000
Workers' compensation	Statutory
Employee Dishonesty Policy	\$150,000

See independent auditor's report.

COMPLIANCE AND INTERNAL CONTROL





INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Mayor and Board of Commissioners
City of Oak Hill, Tennessee
Oak Hill, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the City of Oak Hill, Tennessee (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 1, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described in the accompanying schedule of findings and questioned costs, we did identify certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2020-001 and 2020-002 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompany schedule of findings and questioned costs as item 2020-003 to be a significant deficiency.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported *under Government Auditing Standards* and which are described in the accompanying schedule of findings and questioned costs as items 2020-001, 2020-002, and 2020-003.

City of Oak Hill, Tennessee's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Nashville, Tennessee
December 1, 2020

CITY OF OAK HILL, TENNESSEE
SCHEDULE OF FINDINGS AND RESPONSES
YEAR ENDED JUNE 30, 2020

FINANCIAL STATEMENT FINDINGS

2020-001 – Recording of Accounts Receivable

Condition, Criteria, Cause, and Effect: During the audit, we noted that the City was recording accounts receivable on a cash basis and relied on audit adjustments to correctly reflect receivables in accordance with GAAP.

Recommendation: The balances of accounts receivable and other receivables should be recorded and reconciled each month.

Views of Responsible Officials and Planned Corrective Actions: The City historically has not had an in-house accountant or formally trained bookkeeper. This has been the situation for countless years. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties.

2020-002 – Recording of Accounts Payable and Other Liabilities

Condition, Criteria, Cause, and Effect: During the audit, we noted that the City was recording accounts payable and other liabilities on a cash basis and relied on audit adjustments to correctly reflect payables in accordance with GAAP.

Recommendation: The balances of accounts payable and other liabilities should be recorded and reconciled each month.

Views of Responsible Officials and Planned Corrective Actions: The City historically has not had an in-house accountant or formally trained bookkeeper. This has been the situation for countless years. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties.

2020-003 – Segregation of Duties and Internal Control Documentation

Condition, Criteria, Cause, and Effect: During the audit, we noted that the City has several functions that are regularly performed by one or two persons due to the limited number of City personnel, causing a limit to proper segregation of duties.

Recommendation: Duties should be segregated as much as possible. Specific oversight by the Mayor and Commissioners should also be documented.

Views of Responsible Officials and Planned Corrective Actions: Internal controls were incorporated into the 2020 audit field work. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties. This additional employee will improve segregation of duties for the City.

CITY OF OAK HILL, TENNESSEE
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
JUNE 30, 2020

PRIOR YEAR FINDINGS

Finding Number	Finding Title	Status
2019-001 (Original Finding #2002-001)	Segregation of Duties	Repeated; See 2020-003
2019-002 (Original Finding #2016-002)	Reconciliation of Accounts Receivable	Repeated; See 2020-001
2019-003 (Original Finding #2016-003)	Reconciliation of Accounts Payable	Repeated; See 2020-002
2019-004	Document Retention	Resolved



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Dale Grimes, Mayor
Winston Evans, Vice-Mayor
David DeMarco, Commissioner
John DeLuca, Commissioner
Joy O'Dell, Commissioner

Jeff Clawson, City Manager
Marshall Albritton, City Attorney
Tom Lawless, City Judge
Wade Hill, Chair, Planning Commission
Chris Taylor, Chair, Board of Zoning Appeals

November 9, 2020

Management's Corrective Action Plan

2020-001 Recording of Accounts Receivable

Corrective Action The City historically has not had an in-house accountant or formally trained bookkeeper. This has been the situation for countless years. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties.

Anticipated
Completion Date June 30, 2020

Name of Contact
Person Jeff Clawson, City Manager
 City of Oak Hill
 (615) 371-8291

2020-002 Recording of Accounts Payable and Other Liabilities

Corrective Action The City historically has not had an in-house accountant or formally trained bookkeeper. This has been the situation for countless years. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties.

Anticipated
Completion Date June 30, 2020

Name of Contact

Person Jeff Clawson, City Manager
City of Oak Hill
(615) 371-8291

2020-003 Segregation of Duties and Internal Control Documentation

Corrective Action Internal controls were incorporated into the 2016 audit field work. In August 2020, the City hired a part-time bookkeeper to assist with regular accounting duties. This additional employee will improve segregation of duties for the City.

Anticipated
Completion Date June 30, 2020

Name of Contact
Person Jeff Clawson, City Manager
City of Oak Hill
(615) 371-8291

Respectfully Submitted,


Jeff Clawson, City Manager

The mission of the City of Oak Hill is to preserve its natural resources and residential environment; to offer an enhanced level of services to its citizens; and to provide a strong sense of community pride with historical awareness all within close proximity to a world class metropolitan area.