

ORDINANCE No. 2023-01

**AN ORDINANCE OF THE
CITY OF OAK HILL, TENNESSEE
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY
OF OAK HILL, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2024, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Actual FY 2022	Estimated FY 2023	Budget FY 2024
Revenues			
Local Taxes	\$ 626,552	\$ 726,553	\$ 585,000
Intergovernmental	1,518,737	1,687,526	1,996,209
Licenses and Permits	548,802	690,225	437,700
Charges for Services	518,996	574,690	-
Fines & Forfeitures	-	5,250	1,250
Other	(25,553)	75,364	203,500
Other Financing Sources			
Other Financing Sources	-	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 3,187,534	\$ 3,759,608	\$ 3,223,659
Appropriations			
Expenditures			
General Government	\$ 1,168,418	\$ 1,031,356	\$ 1,093,844
Street Department	1,002,064	1,542,155	1,988,020
Sanitation	564,060	533,556	-
Other Financing Uses			
Transfers Out - to other funds	-	-	141,170
Total Appropriations	\$ 2,734,542	\$ 3,107,067	\$ 3,223,034
Change in Fund Balance (Revenues - Appropriations)	452,992	652,541	625
Beginning Fund Balance July 1	8,402,856	8,855,848	9,508,389
Ending Fund Balance June 30	\$ 8,855,848	\$ 9,508,389	\$ 9,509,014
Ending Fund Balance as a % of Total Appropriations	323.9%	306.0%	295.0%

SANITATION FUND	Actual FY 2022	Estimated FY 2023	Budget FY 2024
Revenues			
Charges for Services	\$ -	\$ -	\$ 555,000
Miscellaneous	-	-	-
Other Financing Sources			
Transfers In - from other funds	-	-	141,170
Total Revenues and Other Financing Sources	\$ -	\$ -	\$ 696,170
Appropriations			
Garbage Service	\$ -	\$ -	\$ 528,170
Transfers Out - to other funds	-	-	-
Total Appropriations	\$ -	\$ -	\$ 528,170
Change in Fund Balance (Revenues - Appropriations)	-	-	168,000
Beginning Fund Balance July 1	-	-	-
Ending Fund Balance June 30	\$ -	\$ -	\$ 168,000
Ending Fund Balance as a % of Total Appropriations			31.8%

SECTION 2: At the end of the fiscal year 2023, the governing body estimates fund balances or deficits as follows:

Estimated Fund Balance/ Net Position at June 30, 2023	
Fund	
General Fund	\$ 8,855,848
Sanitation Fund	-

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized	Principal Outstanding at June 30, 2023	FY 2024 Principal Payment	FY 2024 Interest Payment
Bonds -	\$ -	\$ -	\$ -	\$ -
Loan Agreements -	-	-	-	-
Notes -	-	-	-	-
Capital Leases - City Hall Building Rental	-	302,059	39,719	-

SECTION 4: During the coming fiscal year (2024) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Total Expense	Financed by Estimated Revenue and/or Reserves	Financed by Debt Proceeds
Various Stormwater projects	\$ 715,000	\$ 715,000	\$ -
Paving project	731,000	731,000	-

Proposed Future Capital Projects	Total Expense	Financed by Estimated Revenue and/or Reserves	Financed by Debt Proceeds
	\$ -	\$ -	\$ -

- SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property, or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.
- SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount up to \$10,000 by the City Manager, subject to such limitations and procedures as set by the governing body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.
- SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.
- SECTION 8: The City of Oak Hill does not levy a property tax.
- SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.
- SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.
- SECTION 12: This ordinance shall take effect July 1, 2023, the public welfare requiring it.

Passed 1st Reading: 23 May 2023 RDG

Passed 2nd Reading: 27 June 2023 RDG

P. D. [Signature]
Mayor

ATTESTED:
[Signature]
City Recorder

City of Oak Hill
Proposed Budget - FY 2024
General Fund

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		Actual FY 2021-2022	Estimated FY 2022-2023	Budget FY 2023-2024
30000	REVENUES			
	Local Taxes			
31610	Local Sales Tax	490,518	539,214	450,000
31910	Franchise Fees	136,034	187,339	135,000
		-	-	-
	Total Local Taxes	626,552	726,553	585,000
	Intergovernmental Revenue			
33510	State Sales Tax	555,236	574,690	495,000
33520	State Income Tax	85,052	2,184	-
33530	State Beer Tax	4,608	2,081	2,299
33540	Sports Betting	4,919	7,336	7,339
33591	TVA (PILOT)	50,782	39,203	51,355
33550	State Street Aid	169,438	171,000	171,185
33551	General Gas Tax	8,909	10,877	8,900
33801	Metro Street Aid	478,500	519,173	545,131
33193	ARPA Grant Revenue	96,884	360,982	590,000
	TDEC ARPA Grant Revenue	-	-	125,000
33400	State Grant Revenue	64,409	-	-
		-	-	-
	Total Intergovernmental Revenue	1,518,737	1,687,526	1,996,209
	Licenses & Permits			
32601	Local Taxes/Permits	3,202	50	2,500
32610	Building Permits	531,400	621,000	400,000
32622	Sign Permits	200	75	200
32692	Planning & Zoning Permits	14,000	69,100	35,000
		-	-	-
		-	-	-
	Total Licenses and Permits	548,802	690,225	437,700
	Charges for Service			
34400	Sanitation Charges for Services	518,996	574,690	-
		-	-	-
	Total Charges for Service	518,996	574,690	-
	Fines & Fees			
36191	Court Costs	-	250	250
36194	Fines	-	5,000	1,000
		-	-	-
	Total Fines & Fees	-	5,250	1,250
	Other Revenue			
36000	Interest	-	65,710	195,000
36101	Unrealized Gains & Losses	(29,095)	-	-
36900	Miscellaneous	3,542	9,654	8,500

City of Oak Hill
Proposed Budget - FY 2024
General Fund

110

	Actual FY 2021-2022	Estimated FY 2022-2023	Budget FY 2023-2024
	-	-	-
Total Other Revenue	(25,553)	75,364	203,500
	-	-	-
Total Other Financing Source	-	-	-
TOTAL REVENUE	3,187,534	3,759,608	3,223,659

City of Oak Hill
Proposed Budget - FY 2024
General Fund

110

	Actual FY 2021-2022	Estimated FY 2022-2023	Budget FY 2023-2024
EXPENDITURES			
General Government			
41110 Salaries	320,862	417,031	455,042
41111 Employee Health insurance	41,737	71,993	81,868
41113 Employer Share Tax/FICA	34,582	29,923	30,314
41114 Retirement	43,490	30,126	40,785
41210 Marketing/Printing/Postage	9,507	9,735	12,500
41220 Training/Dues	29,770	16,814	14,500
41232 Legal notices	11,036	348	5,500
41237 Vehicle R/M	4,821	3,318	2,400
41239 Office Supplies	11,970	7,249	7,500
41320 Office Services	11,002	11,073	12,788
41330 Auto Allowance	1,000	2,400	2,400
41340 Bank Charges	6,630	9,538	3,500
41530 Accounting	51,254	24,741	25,200
41540 Auditing	14,000	29,250	16,000
41593 Workers compensation	2,654	3,244	3,500
41594 Liability	8,651	23,567	27,500
41620 Legal	96,269	66,898	65,000
41641 Information Technology	75,089	27,375	28,000
41670 General Engineering/GeoTech	112,414	101,784	90,000
41671 Stormwater Consultant	-	-	45,000
41701 Building and Codes Dept	88,100	13,500	3,500
41702 Miscellaneous	2,971	12,871	5,500
41810 Utilities	9,054	6,215	7,500
41811 Rent	52,422	56,997	54,047
41901 Capital Outlay	82,307	53,922	22,000
41990 Other Professional Services	46,826	1,444	32,000
	-	-	-
Total General Government	1,168,418	1,031,356	1,093,844
Highways and streets			
43161 Street Lighting	86,691	81,067	86,400
43130 PW Emergency	-	9,038	10,000
43192 Street Repair and Main	43,112	56,625	55,000
43193 Snow salt Contracting	298,338	193,000	190,000
43194 ROW Maint	102,602	56,354	82,000
43260 Chipper Service	180,120	180,120	180,120
43900 Permits and Fees	1,382	3,810	3,500
43990 Capital Outlay (paving)	192,935	680,159	731,000
43991 Capital Outlay ARPA - Stormwater Projects	96,884	281,982	525,000
43992 Capital Outlay ARPA TDEC - Stormwater Projects	-	-	125,000
	-	-	-
Total Highways & Streets	1,002,064	1,542,155	1,988,020

City of Oak Hill
Proposed Budget - FY 2024
General Fund

		Actual	Estimated	Budget
		FY	FY	FY
110		2021-2022	2022-2023	2023-2024
Sanitation				
43230	Garbage Service	564,060	533,556	-
		-	-	-
	Total Sanitation	564,060	533,556	-
	TOTAL EXPENDITURES	2,734,542	3,107,067	3,081,864
	Excess Revenues Over (Under) Expenditures	452,992	652,541	141,795
	Other Financing Sources (Uses)			
	Transfers In	-	-	-
	Transfers Out	-	-	(141,170)
	Total Other Financing Sources (uses)	-	-	(141,170)
	Revenues Over (Under) Expenditures	452,992	652,541	625
CASH BALANCE				
	Beginning Cash Balance	4,633,910	5,086,902	5,739,443
	Ending Cash Balance	5,086,902	5,739,443	5,740,068
FUND BALANCE				
	Beginning Fund Balance	8,402,856	8,855,848	9,508,389
	Ending Fund Balance	8,855,848	9,508,389	9,509,014

City of Oak Hill
Proposed Budget - FY 2024
Sanitation Fund

		Actual FY 2021-2022	Estimated FY 2022-2023	Budget FY 2023-2024
	REVENUES			
34400	Sanitation Charges for Services	-	-	555,000
	Miscellaneous	-	-	-
	TOTAL REVENUES	-	-	555,000
	EXPENDITURES			
43230	Garbage Service	-	-	507,870
43231	Administration clerk @20%	-	-	12,000
43232	Admin/IT	-	-	8,300
	Total Sanitation	-	-	528,170
	TOTAL EXPENSES	-	-	528,170
	Excess Revenues Over (Under) Expenditures	-	-	26,830
	Other Financing Sources (Uses)			
	Transfers In	-	-	141,170
	Transfers Out	-	-	-
	Total Other Financing Sources (uses)	-	-	141,170
	Revenues Over (Under) Expenditures	-	-	168,000
CASH BALANCE				
	Beginning Cash Balance	-	-	-
	Ending Cash Balance	-	-	168,000
FUND BALANCE				
	Beginning Fund Balance	-	-	-
	Ending Fund Balance	-	-	168,000

**Budget Summary
FY 2024**

City of Oak Hill

All Funds	Estimated Beginning Cash July 1	Revenues			Transfers-In			Total	Expenditures *(exclude depreciation for enterprise funds)			Transfers-Out	Total	Increase or (use) of Cash Balance	Estimated Ending Cash June 30	Ending Cash as a Percent of Expenditures
		Revenues	Debt Proceeds		Transfers-In											
General Fund	\$ 5,739,443	\$ 3,223,659	\$ -	\$ -	\$ -	\$ -	\$ 3,223,659	\$ 3,081,864	\$ 141,170	\$ 141,170	\$ 3,223,034	\$ 625	\$ 5,740,068	178.10%		
Sanitation Fund	-	\$ 555,000	-	141,170	696,170	528,170	528,170	-	-	-	528,170	168,000	168,000	31.81%		
Totals	\$ 5,739,443	\$ 3,778,659	\$ -	\$ 141,170	\$ 3,919,829	\$ 3,610,034	\$ 141,170	\$ 3,751,204	\$ 168,625	\$ 5,908,068				#DIV/0!		

Governmental Funds	Estimated Beginning Fund Balance July 1
General Fund	\$ 9,508,389
Sanitation Fund	-
Totals	\$ 9,508,389

Note: There are hidden rows for each section of this schedule that can be unhidden for governments with additional funds.

* Expenditures: Total should not include depreciation cost since it is a non cash expense, but should include principal payments.

** Expenditures: Total should not include costs for capitalizable projects and equipment or principal payments on bonds and notes. Estimated ending net position is only estimating the operating budget

City of Oak Hill
Schedule of Outstanding Debt and Budgeted Debt Service
Fiscal Year 2024

Note: Enter information in the unshaded cells.

Fund	Type of Debt	Loan Name and Description	Original Issuance Amount	Authorized & Unissued	Total		Budgeted Annual Debt Service			Detailed Budget Page Number	
					Principal Outstanding at June 30	Interest	Principal	Interest	Total		
General	Bonds										
	Loan Agreements										
	Notes										
	Leases										
		City Hall Building	454,238	-	341,778			39,719		39,719	GF pg 3
			Total \$	\$ 454,238	\$ -	\$ 341,778	\$ -	\$ 39,719	\$ -	\$ 39,719	
Sanitation	Bonds										
	Loan Agreements										
	Notes										
	Leases										
			Total \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
		Total Outstanding Debt	\$ 454,238	\$ -	\$ 341,778	\$ -	\$ 39,719	\$ -	\$ 39,719		

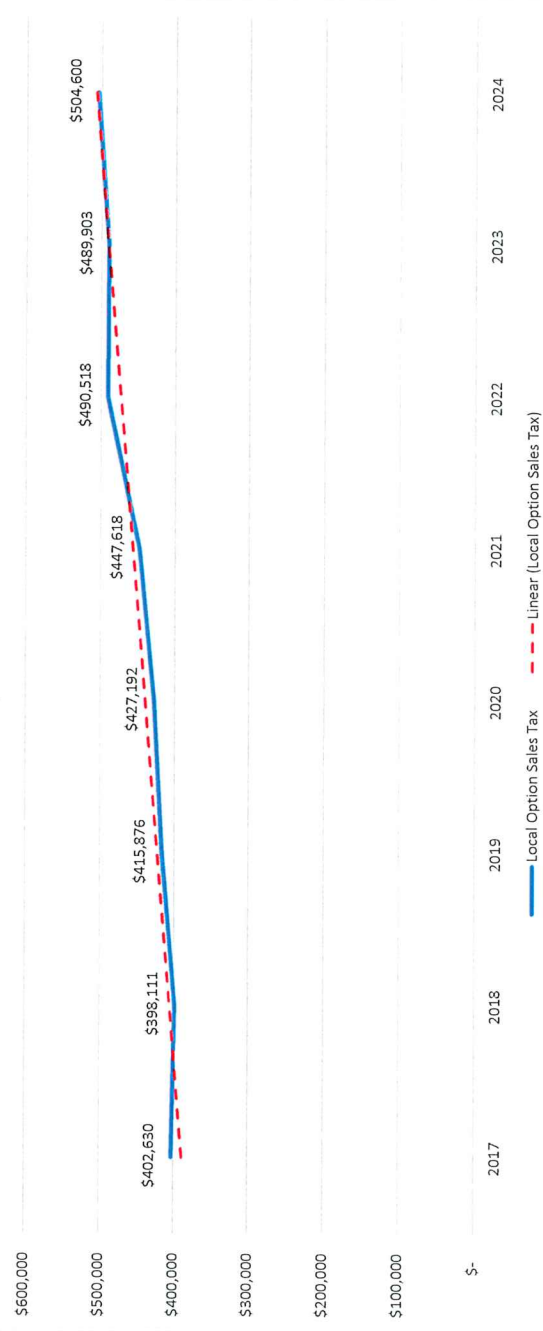
	2017	2018	2019	2020	2021	2022	2023	Estimated 2024
Local Option Sales Tax	\$ 402,630	\$ 398,111	\$ 415,876	\$ 427,192	\$ 447,618	\$ 490,518	\$ 489,903	\$ 504,600
Growth in Sales Tax over prior year		-1.12%	4.46%	2.72%	4.78%	9.58%	-0.13%	

Monthly Local Option Sales Tax Receipts for 2023	Amount
July	6,489
August	45,000
September	45,000
October	30,419
November	40,412
December	42,137
January	40,995
February	59,451
March	45,000
April	45,000
May	45,000
June	45,000
Total	489,903

Average year over year Growth Rate 2017-2023	3.38%	Anticipated Growth	3.00%
Average year over year Growth Rate 2018-2023	4.28%		
Average year over year Growth Rate 2019-2023	4.24%		
Average year over year Growth Rate 2020-2023	4.75%		
Average year over year Growth Rate 2021-2023	4.73%		

1. Enter amount of Local Option Sales Tax from the audits of 2017 through 2022 in the Yellow cells C3-H3.
2. Enter the monthly receipts for Local Option Sales Tax for 2023 in cells C7 through the last month you have received 2023 amounts for. Then enter 2023 data for the remaining months (these months are "green" in the model to the left). If you are completing this in March and you have received the February 2023 payment then March through June will be 2022 amounts.
3. The grey percentages in row 4 are the year over year growth for each year after 2016; for instance cell D4 is the growth from 2016 to 2017.
4. It is now time to estimate the 2024 receipts by reviewing the growth rates and watching our video on how to use this model.
5. Enter the 2024 forecasted growth rate into cell "j6" and the spreadsheet will automatically calculate the 2023 amount.

Local Option Sales Tax



State Shared Revenue Estimator

Population 4891

2024 Estimate from MTAS

Budget Estimate

General Fund

State Sales Tax	\$ 120.00	\$ 586,920.00
State Beer Tax	0.46	2,249.86
TVA Gross Receipts Tax	12.00	58,692.00
Special Petroleum Products Tax	1.83	8,950.53
Sports Betting	1.00	4,891.00
Total General Fund	<u>\$ 135.29</u>	<u>\$ 661,703.39</u>

State Street Aid Fund

Gasoline and Motor Fuel Taxes	\$ 35.00	\$ 171,185.00
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CERTIFICATION

I, **Victoria Talbott, City Recorder** for the *City of Oak Hill*, Tennessee, do hereby certify that the foregoing is a true and correct copy of **Ordinance No. 2023-01**, adopted on June 27th, 2023, by the governing body of the City of Oak Hill, and duly signed by Dale Grimes, Mayor and by Victoria Talbott, Recorder on **June 27th, 2023**.



Signature

Victoria Talbott, Recorder

Name and Title, Printed

June 27, 2023

Date