

**City of Oak Hill**  
**Board of Commissioners**  
Special Called Meeting Minutes  
December 12<sup>th</sup>, 2023

The City of Oak Hill's Board of Commissioners met in a Special Called Meeting on December 12<sup>th</sup>, 2023, at 4:30 PM in the Board Room. Board members present were Scott Price, David DeMarco, Vice Mayor Winston Evans, and Joy O'Dell. Mayor Dale Grimes was absent. Staff in attendance were City Attorney Marshall Albritton, Office Manager Victoria Talbott and City Manager J. Steven Collie, Acting Recorder.

**1. Call to Order**

The meeting was called to order at 4:30 PM with Vice Mayor Evans presiding.

**2. Introductions**

Individuals seated at dais introduced themselves.

**3. Pledge of Allegiance**

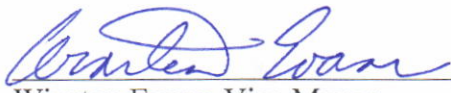
Mayor Evans led the Pledge of Allegiance.

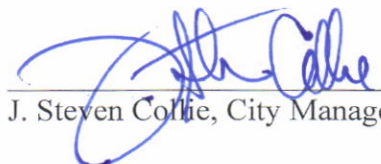
**4. Action Item**

- The only agenda item for this meeting was the presentation of the preliminary Fiscal Year 2022-2023 Annual Financial Report. Rich Lockwood with Blankenship CPAs made the presentation and opened the discussion by taking questions from the commissioners. After questions and comments by the Board, DeMarco suggested that any additional questions or comments for the auditors should be directed to the City Manager once the Board had additional time to review the audited financials. Those comments will be forwarded to Mr. Lockwood for completion of the final audit. Once completed the audit will be uploaded to the Tennessee Comptroller's website portal as directed by the Tennessee Code Annotated. Mr. Lockwood will return to a meeting after the first of the year to provide a final briefing of the report he will be submitting to the Comptroller's office. After no further discussion, the Vice Mayor called for a motion to adjourn.

**5. Adjournment**

O'Dell motioned to Adjourn, seconded by DeMarco. Voting AYE: Price, DeMarco, O'Dell, and Evans. Motion carried 4-0. The meeting was adjourned at 5:35 PM.

  
Winston Evans, Vice Mayor

  
J. Steven Collie, City Manager, Acting City Recorder

