

City of Oak Hill
Board of Commissioners
Minutes
January 23rd, 2024

The City of Oak Hill's Board of Commissioners met on January 23rd, 2024, at 6:00 PM in the Board Room. Board members present were Vice Mayor Winston Evans, Scott Price, and David DeMarco. Mayor Dale Grimes and Commissioner Joy O'Dell were absent. Staff in attendance were City Attorney Marshall Albritton, Codes Office Stephen Snow, Safety Coordinator Tommy Campsey, Office Manager Victoria Talbott, and City Manager J. Steven Collie, acting as Recorder.

1. Call to Order

The meeting was called to order at 6:05 PM with Vice Mayor Winston Evans presiding.

2. Introductions

Individuals seated at dais introduced themselves.

3. Pledge of Allegiance

Vice Mayor Evans led the Pledge of Allegiance.

4. Approval of Agenda

A motion was made by DeMarco, seconded by Price to approve the agenda with an amendment to add an additional Public Comment section. Voting AYE: Price, DeMarco, and Evans. Motion carried 3-0.

5. Approval of Minutes

- The Minutes for November 28th, 2023, were reviewed. DeMarco motioned to approve, seconded by Price. Voting AYE: Price, DeMarco, and Evans. Motion Carried 3-0.
- The Special Called Minutes for December 12th, 2023, were reviewed. Price motioned to approve, seconded by DeMarco. Voting AYE: Price, DeMarco, and Evans. Motion Carried 3-0.

6. Financial Reports

November 2023 and December 2023 were reviewed with Melissa McGee presenting the report to the commission. After discussion and review by the Board, a motion to accept the reports was made by DeMarco and seconded by Price. Voting AYE were Price, Evans, and DeMarco. Motion carried 3-0.

7. Public Comments – No Public Comments were made.

8. Old Business – None to present.

9. New Business

- Vice Mayor Evans opened the Public Hearing for ORDINANCE 2023-04 - AN ORDINANCE OF THE CITY OF OAK HILL, TENNESSEE AMENDING THE MUNICIPAL CODE: CHAPTER 14 – ZONING AND LAND USE CONTROL PART 1 – ZONING, PART 3 – PLANNING COMMISSION, AND PART 9- TREE MANAGEMENT AND PROTECTION.

Several citizens attended and signed the roster. Only a few citizens came forward to make comments. One citizen asked why the City of Oak Hill performed inspections when Davidson County already did inspections. It was pointed out that Davidson County provides Electrical and Mechanical Inspections, and this is not the responsibility of the City of Oak Hill Codes Department due to the technical aspects of the inspections. The next comment came up concerning bulk standards and accessory structures. It was explained that the bulk standards section of the code was reviewed in the last round of modifications. The Board will continue to review any changes needed. With no further questions or comments from citizens or audience members, the Public Hearing was closed.

Vice Mayor Evans offered for First Reading of ORDINANCE 2023-04 and asked for a motion on whether to adopt ORDINANCE 2023-04. Price made the motion to adopt this ordinance, seconded by DeMarco. Those voting AYE to adopt this ordinance on First Reading were Price, DeMarco, and Evans. Motion carried 3-0.

- Vice Mayor Evans opened the Public Hearing for ORDINANCE 2023-05. - AN ORDINANCE OF THE CITY OF OAK HILL, TENNESSEE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF OAK HILL AND CHAPTER 14 – ZONING AND LAND USE CONTROL, PART 1 OF THE MUNICIPAL CODE.

There were no citizens to step forward for comment during this session. The Public Hearing was closed.

Vice Mayor Evans offered for First Reading of ORDINANCE 2023-05 and asked for a motion on whether to adopt ORDINANCE 2023-05. DeMarco made the motion to adopt this ordinance, seconded by Price. Those voting AYE to adopt this ordinance on First Reading were Price, DeMarco, and Evans. Motion carried 3-0.

10. Staff Reports

Safety Coordinator's Report: The Safety Coordinator provided copies of his report to the Board. There were eight incidents to report. There were four car burglaries and one residential home invasion. There were two frauds, and two assaults.

City Manager's Report: Collie was very complimentary of the staff and contractors during the last few weeks of inclement weather. It has been challenging for staff to come to work due to the cold and icy conditions. The snow removal and salt contractor has been working very hard to make the road passable in the difficult conditions.

1. Trash billing has been a success with only a small number of accounts receivable left on the books. In November the city started a new billing cycle and system with new software.
2. The City Manager is working on ordinances for a Traffic Calming policy, a city personnel policy, and is beginning discussion on land disturbance.

11. Public Comments – No Public Comments were made.

12. Future Agenda Items – None were offered.

13. Board Comments

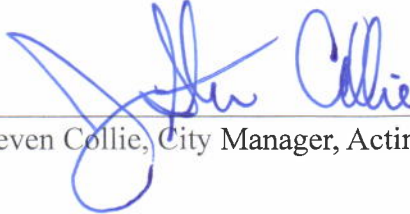
Vice Mayor Evans made comments concerning the ice pack that was created on the streets due to the severe cold temperatures and we will continue to monitor and look at these weather events. He also stated that Barge Design is working on a Master Plan for stormwater runoff. The city is concerned about flooding and impervious surface. Commissioner DeMarco commented on Accessory Structures and suggested that the city will be talking to consultants concerning the process of trying to reduce the number, size of accessory structures, and to review what limit can be implemented. DeMarco also mentioned that the Stormwater plan is being funded by restricted money from the ARPA grant.

14. Adjournment

Price motioned to Adjourn, seconded by DeMarco. Voting AYE: DeMarco, Price, and Evans. Motion carried 3-0. The meeting was adjourned at 7:12 PM.



Winston Evans, Vice Mayor



J. Steven Collie, City Manager, Acting Recorder

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