

**MEETING MINUTES OF THE PLANNING COMMISSION  
OF THE CITY OF OAK HILL, TENNESSEE  
January 7, 2020**

The Planning Commission of the City of Oak Hill, Tennessee, met at the Oak Hill City Hall. Commission members present were Chair Wade Hill, Vice-Chair Robert Diehl, Mayor Heidi Campbell, Commissioner Stacy Widelitz, Michael Barry, Liz Beavers, Diane Hayes, Collyn Wainwright, and Tim Wipperman. Others present were Jeff Clawson City Manager, Sheri Jacobs City Attorney, Zac Dufour City Engineer and Monty Kapavik Code Compliance Officer.

**1. Call to Order**

The meeting was called to order at 5:00 p.m.

**2. Introductions**

**3. Pledge of Allegiance**

**4. Approval of Minutes**

A motion was made by Michael Barry and seconded by Stacy Widelitz to approve the November 5, 2019 minutes. Motion carried 9-0.

**6. Case P-20-01 – 865 Hillhaven Court (construct new house and driveway)**

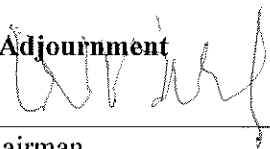
Michael Dewey with Dewey Engineering explained the project. Zac Dufour City Engineer gave a report on the project and recommended approval. A public hearing was held. A motion was made by Tim Wipperman and seconded by Diane Hayes to defer to the February 4, 2020 Planning Commission meeting and recommend a neighborhood meeting prior to February's meeting. Motion carried 7-0-2. Abstaining were Robert Diehl and Michael Barry.


**7. Case P-20-02 – 1021 Norfleet Drive (construct new house, covered porch and driveway)**

Joseph Donnelly with Donnelly Timmons and Associates explained the project. Zac Dufour City Engineer gave a report on the project and recommended approval with one condition: 1. An arborist certification prior to issuance of a building permit. A public hearing was held. A motion was made by Robert Diehl and seconded by Michael Barry to approve the project contingent on submission of a landscaping plan prior to issuance of a building permit. Motion carried 9-0.

**9. Adjournment**

The meeting was adjourned at 6:34 p.m.

  
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Chairman

  
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Vice-Chair and Secretary of Planning Commission